



# **LAFCO MEETING AGENDA**

**October 14, 2004**

**4:00 P.M.**

**Board Chambers, County Administration Building  
1195 Third Street, Room 305  
Napa, CA**

Mike Rippey, Chair  
Guy Kay, Vice-Chair  
Lori Luperini, Commissioner  
Ken Slavens, Commissioner  
Brad Wagenknecht, Commissioner  
Bill Dodd, Alt. Commissioner  
Volker Eisele, Alt. Commissioner  
Harry Martin, Alt. Commissioner  
Daniel Schwarz, Executive Officer  
Jacqueline Gong, Commission Counsel  
Keene Simonds, Analyst  
Kathy Mabry, Commission Secretary

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**1. CALL TO ORDER; ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

Minutes of August 12, 2004

**4. PUBLIC COMMENT**

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

**5. CONSENT CALENDAR**

Staff recommends approval of all action items on the consent calendar.

**a) 2005 Contribution for Management Personnel to County of Napa 401(a) Retirement Savings Plan (action)**

The Commission will consider approving a contribution for 2004 to the County of Napa 401(a) Retirement Savings Plan for LAFCO management personnel (1 employee – Executive Officer).

**b) Professional Services Agreement #04-04 between LAFCO and Bartig, Basler & Ray (information)**

The Commission is advised that the Executive Officer has entered into an agreement on its behalf with Bartig, Basler, & Ray to conduct an independent audit of FY03-04.

**c) LAFCO Budget Contributions by Funding Agencies (information)**

The Commission is advised that the five cities in Napa County (American Canyon, Calistoga, Napa, St. Helena, and Yountville) have exercised their right under Government Code §56381 to use a formula of their determination to calculate the apportionment of their collective 50% share of the LAFCO budget.

**6. PUBLIC HEARING**

**a) Wine Country Avenue Reorganization**

The Commission will conduct a public hearing and consider a reorganization that consists of the annexation of 5.1 acres of unincorporated residential territory to City of Napa and to the Napa Sanitation District. The City of Napa, applying on behalf of the property owners, proposes only annexation to the City. The Commission's dual-annexation policy calls for reclassification as a reorganization and concurrent consideration of annexation to the Napa Sanitation District. The reorganization subject territory consists of five parcels, identified as APNs: 035-511-012, 035-511-013, 035-511-014, 035-511-015, and 035-511-016. The subject territory consists of four street addresses: 1116, 1118, 1120, and 1124 Wine Country Avenue. The proposal is to annex existing single-family homes; future development of the subject territory is anticipated, but no near-term project is contemplated. The property owners have consented to annexation to the City of Napa, but not to the Napa Sanitation District.

**7. COMMISSION ACTION ITEMS**

**a) Comprehensive Water Service Study: Service Review Determinations for Berryessa Agencies**

The Commission will review three resolutions making determinations for the water service study as it relates to three Berryessa agencies: Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District, and Spanish Flat Water District. The Commission will consider the report of staff and may make related determinations as required by Government Code §56430.

## COMMISSION ACTION ITEMS – cont

**b) Amendments to Policies Regarding the Positions of Public Member and Alternate Public Member**

The Commission will review and consider adopting amendments to its policies to require that future appointments of the public and alternate public members divide the positions between the Up-Valley (including the cities of Calistoga, St. Helena, and Yountville) and South County (including the cities of American Canyon and Napa).

## 8. COMMISSION DISCUSSION

**a) Public Workshop: Napa County Mosquito Abatement District**

The Commission will conduct a workshop to discuss the first phase of the *Comprehensive Study of Napa County Mosquito Abatement District*. The workshop will include a presentation by staff identifying key findings concerning the current services provided by the District. The workshop will also provide an opportunity for the Commission to ask questions and provide general direction to staff. No substantive actions are proposed.

**b) LAFCO Studies: Service Reviews, Sphere of Influence Updates, and Governance Studies**

The Commission will receive an oral report on the status of various studies being conducted by staff, including the service reviews for Landscaping and Lighting Services, the *Comprehensive Study of the City of Napa*, and the governance study for the Napa Sanitation District.

**c) Report from 2004 CALAFCO Annual Conference**

The Commission will receive an oral report about issues and topics raised at the 2004 Annual Conference of the California Association of Local Agency Formation Commissions (CALAFCO).

**d) LAFCO and NCLOG Schedule Conflict**

The Commission will discuss potential conflicts in the current meeting schedules for LAFCO and the Napa County League of Governments Countywide Community Development Strategy Task Force.

## 9. CLOSED SESSION

**a) Public Employee Performance Evaluation – Executive Officer**

## 10. INFORMATION ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

## 11. ADJOURNMENT

### CALENDAR

December 9, 2004

LAFCO Regular Meeting